



## Eligibility Requirements

If you and your facility meet the following requirements, you may be eligible for a wage supplement of \$400 - \$2,200 annually.

- ➔ *The full annual supplement is contingent upon completion of two six-month commitment periods. One-half of the annual amount is issued after each period if you meet the program requirements. Leave time longer than two weeks or summer break cannot be counted toward the completion of a continuous six months of employment.*
- ➔ *You will not receive a wage supplement payment with your initial approval. You will only be eligible for your payment at the end of each commitment period.*

### ? CAN I PARTICIPATE?

You must be able to meet **ALL** criteria for your **POSITION** and your **FACILITY** in order to qualify.

#### TEACHER/ ASST. TEACHER

I work in a DHS licensed facility with a Star level of 2 or higher.

I have been employed a continual 6 months in my current child care facility prior to the date of this application.\*

I work a minimum of 30 hours per week in the classroom teaching children.

I have a current Oklahoma Registry Professional Development Ladder (PDL), Level 2 or above.

#### DIRECTOR/ ASST. DIRECTOR

I work in a DHS licensed facility with a Star level of 2 or higher.

I have been employed a continual 6 months in my current child care facility prior to the date of this application.\*

I work a minimum of 30 hours per week at the facility.

I have a current Oklahoma Director's Credential (ODC).

#### FAMILY CHILD CARE HOME

I work in a DHS licensed facility with a Star level of 1 or higher.

I have been employed a continual 6 months in my current child care facility prior to the date of this application.\*

I work a minimum of 30 hours per week at the facility.

I have a current Oklahoma Registry Professional Development Ladder (PDL) Level 2 or above.

\* Processing times may take up to 30 business days (not including weekends and holidays).

\* Leave time longer than two weeks or summer break cannot be counted toward the completion of a continuous six months of employment.